

## Commissioned Corps Resource Directory

The area code for telephone numbers listed is 240, unless otherwise specified

Subject	Phone	Contact
<b>Adverse Actions/AWOL Reporting</b>	453-6002	Adverse Actions Officer, IOD, OCCO
<b>Academy, Commissioned Officer Training Academy</b>	453-6066	COTA Director, DCCTCD, OCCO
<b>Appointment Boards</b>	453-6047	Lead Military Spec, DCCOS, OCCO
<b>Assimilation</b>	453-6036	Personnel Management Spec, DCCOS, OCCO
<b>Awards</b>	453-6062	Awards Coordinator, DCCOS, OCCO
<b>Billets</b>	453-6008	Billets Coordinator, DCCA, OCCO
<b>COERS</b>	453-6048	Personnel Management Spec, DCCOS, OCCO
<b>Commissioned Corps Bulletin</b>	453-6084	Bulletin Editor, OCCFM
<b>COSTEP</b>		
Junior	453-6072	JRCOSTEP Coordinator, DCCTCD, OCCO
Senior	453-6072	SRCOSTEP Coordinator, DCCTCD, OCCO
<b>Death/Survivor Benefits</b>	(301) 594-2963	Survivor Assistance Officer, CB, OCCSS
<b>DEERS (ID Cards)</b>	453-6038	DEERS Project Officer, DCCOS, OCCO
<b>Dental-Family Members Dental Plan</b>		
Active Duty Dependents	(800) 866-8499	TRICARE Dental Program
Enrollment & Billing	(888) 622-2256	TRICARE Dental Program
Forms	available on web	<a href="http://www.ucci.com">http://www.ucci.com</a> or contact Enrollment & Billing
Retirees	(888) 838-8737	TRICARE Retiree Customer Service or on web <a href="http://www.ddpdelta.org">http://www.ddpdelta.org</a>
<b>Details/Special Assignments</b>	453-6006	Detail Project Officer, DCCA, OCCO
<b>Discipline/Misconduct</b>	453-6002	Adverse Actions Officer, IOD, OCCO
<b>Employment Verification</b>		
Mortgages	(301) 594-2963	Compensation Branch, OCCSS
Employment History/Credentials	453-6045	Privacy Act Coordinator, DCCOS, OCCO (Written Request)
<b>Force Readiness</b>		Office of Force Readiness & Deployment, OSG
General Questions		<a href="mailto:ccrf@osophs.dhhs.gov">ccrf@osophs.dhhs.gov</a>
Response Questions	453-6099	<a href="mailto:ccrf-response@osophs.dhhs.gov">ccrf-response@osophs.dhhs.gov</a>
Training Questions	453-6103	<a href="mailto:ccrf-training@osophs.dhhs.gov">ccrf-training@osophs.dhhs.gov</a>
<b>Grievances</b>	453-6002	Adverse Actions Officer, IOD, OCCO
<b>Inactive and Ready Reserve</b>	(301) 443-4000	Ready Reserve Coordinator, OSG

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Subject	Phone	Contact
<b>Information Systems Help Desk</b>		
Tower Building	453-6093	CCSB, PSC
Parklawn Building	(301) 594-0961	CCSB, PSC
<b>Leave Questions</b>		
Administrative Leave	453-6036	Personnel Management Spec, DCCOS, OCCO
Annual Leave	453-6036	Personnel Management Spec, DCCOS, OCCO
Maternity Leave	(301) 594-2052 (800) 368-2777-#2	Medical Affairs Branch, OCCSS
Sick Leave	(301) 594-2052 (800) 368-2777-#2	Medical Affairs Branch, OCCSS
Station Leave	453-6036	Personnel Management Spec, DCCOS, OCCO
<b>Licensure</b>		
Routine Questions	453-6037	Licensure Project Officer, DCCOS, OCCO
Limited Tour Extensions	453-6037	Licensure Project Officer, DCCOS, OCCO
Licensure Fax Line	453-6142	
<b>Limited Tours</b>		
Licensure	453-6037	Licensure Project Officer, DCCOS, OCCO
Medical	(301) 594-2052	Medical Affairs Branch, OCCSS
<b>Medical</b>		
Medical Qualifications Applicants	453-6009	HR Specialist (Medical), DCCA, OCCO
Fitness for Duty/Medical Mgmt Questions	(301) 594-2052 (800) 368-2777-#3	Medical Affairs Branch, OCCSS
Disability Retirement	(301) 594-2052 (800) 368-2777-#3	Medical Affairs Branch, OCCSS
<b>Official Personnel Folder</b>		
Copies of documents	453-6045	Privacy Act Coordinator, DCCOS, OCCO
Document Submission	(301) 480-1436 (301) 480-1407	Fax Server - eOPF
Review	view on Web	<a href="http://dcp.psc.gov">http://dcp.psc.gov</a> - click on "Officer and Liaison Activity" then "Secure Area" - follow Instructions
<b>Pay and Allowances</b>		
Active Duty	(301) 594-2963	Payroll Technician, CB, OCCSS
Retirees/Annuitants	(301) 594-2963	Payroll Technician, CB, OCCSS
Special Pay	(301) 594-2963	Payroll Technician, CB, OCCSS

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Subject	Phone	Contact
<b>Personnel Orders and Actions</b>	main#: 453-6125	HR Specialist, DCCA, OCCO
	or direct # below	Last name begins with:
	453-6017	S T J U
	453-6016	B R A Y
	453-6019	C N O P
	453-6022	M K E I X
	453-6015	H D G Z Q
	453-6018	L W F V
<b>Promotions</b>		
General Inquires	453-6051	Personnel Management Spec, DCCOS, OCCO
PIR Inquires	453-6051	Personnel Management Spec, DCCOS, OCCO
<b>Retirement</b>	(301) 594-3472	Retirement Coordinator, CB, OCCSS
<b>Recruitment</b>		
General Duty JrCOSTEP	453-6135	Recruitment Coordinator, DCCR, OCCO
SrCOSTEP	453-6135	HR Specialist, DCCR, OCCO
Website & e-mail		<a href="http://www.usphs.gov">http://www.usphs.gov</a> or <a href="mailto:phs@hhs.gov">phs@hhs.gov</a>
<b>Separations (Processing)</b>		HR Specialist, DCCA, OCCO (See Personnel Actions and Orders above)
<b>Servicemembers' Group Life Insurance</b>	(301) 594-2963	Payroll Technician, CB, OCCSS
<b>Shipment of Household Goods</b>	(202) 626-5003	Prudential Relocation Services
<b>Statement of Service</b>		
Active Duty	453-6125	HR Specialist, DCCA, OCCO (Written Request)
Not Active Duty	453-6045	Privacy Act/FOIA Coordinator, DCCOS, OCCO (Written Request)
<b>Survivor Assistance</b>	(301) 594-2963	Survivor Assistance Officer, CB, OCCSS
<b>Training &amp; Experience Dates</b>		HR Specialist, DCCA, OCCO (See Personnel Actions and Orders above)
<b>Training (Long Term)</b>	453-6037	HR Specialist, DCCOS, OCCO
<b>Travel and Per Diem</b>	453-6036	Personnel Management Spec, DCCOS, OCCO
<b>Uniforms</b>	453-6048	Personnel Management Spec, DCCOS, OCCO
<b>Veteran's Benefits</b>		
Guaranteed Home Loan Program	453-6034	Coordinator, DCCOS, OCCO
Education Benefits Programs	453-6034	VEAP Coordinator, DCCOS, OCCO

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<b>Office of Commissioned Corps Operations (OCCO) Divisions</b>			
	main phone#	fax#	
IOD	453-6000	453-6120	Immediate Office of the Director
DCCOS	453-6130	453-6134	Division of Commissioned Corps Officer Support
DCCR	453-6135	453-6127	Division of Commissioned Corps Recruitment
DCCA	453-6125	453-6030	Division of Commissioned Corps Assignment
DCCTCD	453-6140	453-6141	Division of Commissioned Corps Training and Career Development
Commissioned Corps Liaisons: <a href="http://dcp.psc.gov/PDF_DOCS/SGPAC2.pdf">http://dcp.psc.gov/PDF_DOCS/SGPAC2.pdf</a>			
web Address: <a href="http://dcp.psc.gov">http://dcp.psc.gov</a> <a href="http://www.usphs.gov">http://www.usphs.gov</a>			
e-mail Address: <a href="mailto:occohelpdesk@osophs.dhhs.gov">occohelpdesk@osophs.dhhs.gov</a> active duty questions <a href="mailto:phs@hhs.gov">phs@hhs.gov</a> applicants to Commissioned Corps questions			
street Address: Office of Commissioned Corps Operations ATTN: (insert appropriate Division) 1101 Wootton Parkway, Plaza Level, Suite 100 Rockville, MD 20852			
<b>Office of Force Readiness and Deployment (OFRD)</b>			
	contact phone#	fax#	
OFRD	<a href="http://oep.osophs.dhhs.gov/ccrf/contact.htm">http://oep.osophs.dhhs.gov/ccrf/contact.htm</a>	453-6110	
web Address: <a href="http://oep.osophs.dhhs.gov/ccrf">http://oep.osophs.dhhs.gov/ccrf</a>			
e-mail Address: <a href="mailto:ccrf@osophs.dhhs.gov">ccrf@osophs.dhhs.gov</a> general questions <a href="mailto:ccrf-response@osophs.dhhs.gov">ccrf-response@osophs.dhhs.gov</a> response questions <a href="mailto:ccrf-training@osophs.dhhs.gov">ccrf-training@osophs.dhhs.gov</a> training questions			
street Address: Office of Commissioned Corps Force Management 1101 Wootton Parkway, Plaza Level, Suite 100 Rockville, MD 20852			

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<b>Office of Commissioned Corps Force Management (OCCFM)</b>			
	main phone#	fax#	
OCCFM	453-6074	453-6109	
web Address: <a href="http://dcp.psc.gov">http://dcp.psc.gov</a>			
e-mail Address: <a href="mailto:occfmhelpdesk@osophs.dhhs.gov">occfmhelpdesk@osophs.dhhs.gov</a>			
street Address: Office of Commissioned Corps Force Management 1101 Wootton Parkway, Plaza Level, Suite 100 Rockville, MD 20852			
<b>Program Support Center (PSC) Office of Commissioned Corps Officer Support (OCCSS)</b>			
	main #	fax #	
CB	(301) 594-2963	(301) 443-0064	Compensation Branch Room 4-50
MAB	(301) 594-6330 (800) 368-2777	(301) 594-2973	do <b>not</b> fax medical documents Medical Affairs Branch Room 4C-04
web Address: <a href="http://dcp.psc.gov">http://dcp.psc.gov</a> <a href="http://www.psc.gov">http://www.psc.gov</a>			
street Address: Office of Commissioned Corps Support Services ATTN: (insert appropriate Branch), Room _____ 5600 Fishers Lane Rockville, MD 20857			
<b>Office of Reserve Affairs (ORA), OSG</b>			
	main #	fax #	
ORA	(301) 443-4000	(301) 443-3574	
street Address: Parklawn Building, Room 18-67 5600 Fishers Lane Rockville, MD 20857			

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### Program Support Center (PSC) Commissioned Corps Systems Branch (CCSB)

	main #	fax #
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IT Help Desk	(301) 594-0961	(301) 443-3539
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web Address: <http://dcp.psc.gov>  
<http://www.psc.gov>

e-mail Address: [cchelpdesk@psc.gov](mailto:cchelpdesk@psc.gov)

street Address: Parklawn Building, Room 4-09  
5600 Fishers Lane  
Rockville, MD 20857

### Office of the Surgeon General (OSG)

	main #	fax #
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OSG	(301) 443-4000	(301) 443-3574
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Surgeon General Policy Advisory Council: [http://dcp.psc.gov/PDF\\_DOCS/SGPAC2.pdf](http://dcp.psc.gov/PDF_DOCS/SGPAC2.pdf)

Chief Professional Officers: [http://dcp.psc.gov/PDF\\_DOCS/CPO\\_list2.pdf](http://dcp.psc.gov/PDF_DOCS/CPO_list2.pdf)

Professional Advisory Committees (PAC): <http://dcp.psc.gov/LinksofInterest.asp#pacs>

PAC Chair Persons: [http://dcp.psc.gov/PDF\\_DOCS/PAC\\_Chairs\\_list3.pdf](http://dcp.psc.gov/PDF_DOCS/PAC_Chairs_list3.pdf)

web Address: <http://www.surgeongeneral.gov/index.html>

street Address: Parklawn Building, Room 18-66  
5600 Fishers Lane  
Rockville, MD 20857